

EOQ-Code of Professional Conduct

General professionalism

- EOQ Quality Auditors/Assessors/Representatives/Managers shall apply their professional skill and judgement to the best of their ability at all times, legally and with honesty and integrity, holding the valid interest of parties to whom they are contracted, whether employers, clients or customers, above personal considerations.
- EOQ Quality Auditors/Assessors/Representatives/Managers shall take all reasonable steps to develop their own professional competence and maintain themselves abreast of current thinking and developments in their professional field.
- EOQ Quality Auditors/Assessors/Representatives/Managers shall lay claim only to such memberships and qualifications as are valid at the time.

Responsibilities to the general public

- EOQ Quality Auditors/Assessors/Representatives/Managers shall take all reasonable precautions to safeguard the public interest.

Responsibilities to the profession

- EOQ Quality Auditors/Assessors/Representatives/Managers shall act at all times so as to maintain the dignity and reputation of their profession. All advertising shall be decent, legal, honest and factual and shall not make comparisons with other professional services.

Responsibilities to clients, customers and employers

- EOQ Quality Auditors/Assessors/Representatives/Managers shall avoid professional employment or assignments which may give rise to conflict of interest without prior written notification of and agreement by all parties to the potential conflict.
- EOQ Quality Auditors/Assessors/Representatives/Managers shall not knowingly undertake work for which they do not have sufficient and appropriate competence or authority.
- EOQ Quality Auditors/Assessors/Representatives/Managers shall maintain strict confidentiality with regard to information acquired in the course of their professional work, unless disclosure either is with the consent of the employer/client from whom the information was acquired or is required by law.
- EOQ Quality Auditors/Assessors/Representatives/Managers shall avoid any improper use for their own advantage, or that of a third party, of information acquired in the course of professional work.
- EOQ Quality Auditors/Assessors/Representatives/Manager shall not take unfair advantage of an employer's or client's lack of knowledge or expertise.
- EOQ Quality Auditors/Assessors/Representatives/Managers at all times shall give advice to clients and employers that is professionally objective, relevant and timely, along with any pertinent caveats, reservations or cautionary observations.
- EOQ Quality Auditors/Assessors/Representatives/Managers shall behave at all times with the utmost financial probity, ensuring that, insofar as is possible, contracts and financial arrangements are unambiguous and protect the valid interests of the all parties concerned.

Responsibilities to subordinates

- EOQ Quality Auditors/Assessors/Representatives/Managers shall maintain adequate supervision over persons working under their professional authority or supervision and shall encourage them to develop their professional competence.

Responsibilities to fellow Auditors

- EOQ Quality Auditors/Assessors/Representatives/Managers shall take care not to publish or otherwise communicate unjustified and unreasonable criticism of another member's professional work.
- An EOQ Quality Auditor/Assessor/Representative/Manager shall not knowingly place a fellow Auditor/Assessor/Representative/Manager in a position in which he or she may unwittingly breach any part of this Code of Professional Conduct.

Explanation

I have read the above EOQ Code of Professional Conduct and hereby declare that I will entirely abide by its clauses.